



**BYLAWS OF YUMA PACIFIC-SOUTHWEST SECTION
AMERICAN INDUSTRIAL HYGIENE ASSOCIATION**

ARTICLE I: NAME

The organization shall be known as the YUMA PACIFIC-SOUTHWEST SECTION, American Industrial Hygiene Association.

ARTICLE II: PURPOSE

Section 1.

The purpose of the Local Section shall be to promote the purposes of the American Industrial Hygiene Association (AIHA), as set forth in its Articles of Incorporation, within the geographic boundaries of the counties of Yuma, Arizona and San Diego, California.

ARTICLE III: MEMBERSHIP

Section 1.

Any member of AIHA, residing within the geographic boundaries of the local section, may become a member of the local section upon payment of local section dues. Subject to the approval by a two thirds vote of the Local Section Executive Committee, any member of AIHA living outside the geographic boundaries of the Local Section who has made recognized contributions to the practice of industrial hygiene and/or related disciplines in two or more of the designated areas,¹ may become a Member of the Local Section upon payment of local section dues. A member of AIHA may be a member of more than one local section.

Section 2.

On payment of local dues, and the approval by a two-thirds vote of the Local Section Executive Committee, any person having a professional interest in industrial hygiene, and any spouse of a member of the Local Section, may become an Associate Member of the Local Section, entitled to the privileges of Local Section membership. An Associate Member may serve on committees and vote, but may not hold an elective office in the Local Section unless such member is also a Full, Associate, or Affiliate member of AIHA.

Section 3.

Additional classes of membership in the Local Section may be created with approval of the Board of Directors of AIHA. Emeritus membership in the Section may be extended to a member who has retired from the practice of the industrial hygiene profession, with approval of the Local Section Executive Committee. An Emeritus Member retains all privileges of a member of the Local Section, but will not be assessed local dues. Lifetime membership in the Local Section is also available to members with payment of a one-time fee as established by the Executive Committee.

¹ The designated areas of contribution are: 1) original research or invention, 2) policy and standards development or advocacy, 3) technical, scientific, or management leadership in industrial hygiene, 4) improving education in industrial hygiene, and 5) direct contribution to AIHA by serving as an officer, in committee work, or conference planning.

Section 4.

Any member of this Local Section in good standing as of the date of adoption of these by-laws shall continue in the status of a member of this Section.

ARTICLE IV: MEETINGS

Section 1.

Meetings of the Local Section shall be held at the time and place designated by the Executive Committee.

Section 2.

An annual meeting, at which the election of officers and directors shall take place, shall be held in the first quarter of each calendar year.

Section 3.

Special meetings shall be called at the discretion of the President, with the approval of the Executive committee, or in response to the written request of twenty percent (20%) of the Local Section in good standing.

Section 4

Notice of the time and place of any meeting shall be delivered by mail or by electronic distribution of notice not less than ten (10) days before the date of the meeting. Meetings may be held in person or by some other means where each officer and director can communicate with all other officers and directors.

Section 5.

The presence of twenty percent (20%) of the members of the Local section in good standing shall be required to constitute a quorum for any meeting.

Section 6.

The presence of a majority of the Board of Directors is necessary to constitute a quorum of a meeting. Each member of the Board of Directors shall be entitled to one vote. Proxy voting shall not be permitted for any purpose.

ARTICLE V: OFFICERS and DIRECTORS

Section 1.

The officers of the Local Section shall consist of the President, President-elect, Secretary and Treasurer, and the latter two offices may be combined. The Executive Committee shall consist of the officers, three elective directors, and the most recent Past President. No person shall serve as officer in more than one local section at the same time. Only members of AIHA may be elected as officers. An officer need not reside or work in the geographic boundaries of the local section. Each officer shall hold office until a successor shall have been duly elected or until death, resignation, or removal. Officers and directors shall be elected by the members of the Local Section at the annual meeting. The Local Section shall give notice of the names and addresses of the newly elected officers to the AIHA Executive Director within thirty (30) days of such election. The officers shall serve a one-year term unless a successor is elected and installed

at a special election. The President-elect automatically shall succeed the President in office upon completion of the President's term of office. The term of directors shall be three years.

Section 2.

The Executive Committee may fill a vacancy in office because of the death, resignation, or removal of an officer or director for the unexpired term. If the vacancy occurs in the office of President-elect, the member appointed to fill the vacancy shall not automatically succeed the President, and the President for the following year shall be elected at the next annual meeting of the Local Section.

Section 3.

An officer or director may resign by oral tender of resignation at any meeting of the Executive Committee, or by giving written notice thereof to the Executive Committee. Such resignation shall take effect at the time specified, and acceptance of such resignation shall not be necessary to make it effective.

Section 4.

An officer or director may be removed, with or without cause, at a meeting expressly called for that purpose by a majority vote of the Executive Committee.

Section 5.

The President shall preside at all meetings of the Local Section membership and of the Executive Committee, and shall perform such other duties as may be directed by the Executive Committee. The President shall appoint such committees as the Executive Committee may deem necessary for the orderly function of the Local Section. The President shall appoint all members of these committees, and all appointments shall be for a one-year term.

Section 6

The President-elect shall be the program arranger and shall present a tentative schedule of programs to the Executive Committee for its approval. On approval of the Executive Committee, the President-elect will implement arrangements for the programs and provide the Secretary with information to be circulated to the members of the Local Section.

Section 7.

The President-elect automatically shall succeed the President in office upon completion of the President's term of office, except as noted in Section 2 of this Article. The President-elect shall perform any duties delegated by the Executive Committee or assigned by the President.

Section 8.

The Treasurer shall receive, disburse and be custodian of all funds of the Local Section. All disbursements shall be made upon authorization of the President. The Treasurer shall prepare a preliminary annual financial report and submit the accounts of the Section for audit at the last meeting of the Executive Committee prior to the Annual Meeting of the Local Section. The Treasurer shall present a final annual financial report to the Executive Committee at the annual meeting of the Section. After the annual meeting the Treasurer shall transmit to his/her successor in office all funds and property of the Local Section.

Section 9.

The Secretary shall give notice of all meetings of the Local Section and the Executive Committee; maintain an accurate list of the members and their membership status; keep a record of the transaction of business that may come before such meetings; and be custodian of the records of the Local Section.

ARTICLE VI: COMMITTEES

Section 1.

The Executive Committee shall consist of the officers of the Local Section, the immediate Past President, and the three directors, and shall be responsible for governance and management of the Local Section, and approval of new members. The President shall serve as Chairman of the Executive Committee. The presence of a majority of the Executive committee is necessary to constitute a quorum for a meeting. The act of a majority present at a meeting at which a quorum exists is the act of the Executive Committee. Each member of the Executive Committee shall be entitled to one vote. Meetings of the Executive Committee may be called at the discretion of the President on not less than five (5) days' notice.

Section 2.

The Program Committee shall consist of not less than three (3) members. The President-elect shall serve as its chairman. The Program Committee shall present a tentative schedule of programs to the Executive Committee for approval. Upon approval, the Program Committee will implement arrangements for the programs and provide the Secretary with information to be circulated to the members of the Local Section.

Section 3.

The Executive Committee of the Local Section shall serve as the Nominating Committee. The slate of nominees shall be presented for membership consideration and vote at the annual business meeting. Additional nominations may be offered by the membership present at the business meeting. Election shall be by voice vote.

ARTICLE VII: LOCAL SECTIONS COUNCIL REPRESENTATIVES

Section 1.

The President and President-elect shall serve as representatives of the Local Section on the Local Sections Council of AIHA, provided neither is an officer or director of AIHA, in which event, the Executive Committee shall appoint another member as such representative.

Section 2.

The representatives of the Local Section shall report at the Annual Meeting of the Local Sections Council on the activities of the Local Section, and report back to the Local Section on the actions of the Local Sections Council.

ARTICLE VIII: PUBLIC STATEMENTS

Section 1.

The Local Section shall not issue or publish any public statement which utilizes any form of the name of AIHA on a policy or technical issue, other than issues which primarily affect the Local Section, without prior consent of the Board of Directors of AIHA.

Section 2.

No public statement on any matter, which purports to represent the opinion of the Local Section, shall be issued or published, unless that statement has been authorized by the Executive Committee as expressing the opinion of a majority of the members of the Local Section.

ARTICLE IX: DUES

Section 1.

Annual dues for Local Section membership become payable on the first day of March of each year. The amount of dues shall be set by the Executive Committee and approved in accordance with the procedure set forth in ARTICLE X.

Section 2.

Members accepted between March and November shall pay a full year's dues; those approved after that date shall be credited with the next year's dues.

Section 3.

Any member whose dues are unpaid on June 1st is not in good standing, and shall have no vote or other privileges of membership in the Local Section. If the dues of any member are not paid within one year of the date due, the membership of the member shall be terminated, subject to reinstatement as provided in Section 4.

Section 4.

Any member terminated for nonpayment of dues may be reinstated at any time before the next Annual Meeting of the year following termination, by payment of dues in arrears, together with the dues for the current year.

ARTICLE X: BALLOTING

Section 1.

The Executive Committee, at any time, may conduct by mail or electronic ballot a referendum of the membership of the Local Section in connection with an issue it may consider or action to be taken. Except as provided in ARTICLE XI, a plurality of the mail ballots cast in an election shall be effective to constitute a decision, or act of the Local Section with respect to any issue to be considered or any action to be taken. In the event of a tie vote in any such mail or electronic ballot, the tie shall be resolved by vote of the Executive Committee.

ARTICLE XI: AMENDMENTS

Section 1.

These Bylaws may be amended or new Bylaws adopted by a two-thirds vote of the members of the Local Section who respond to a mail or electronic ballot conducted in accordance with the provisions of ARTICLE X.

Section 2.

Such amended or new Bylaws shall become effective upon approval by the Board of Directors of AIHA or the Board's designee.

ARTICLE XII-DISSOLUTION

Section 1.

The Local Section shall use its funds only to accomplish the purposes specified in these bylaws. No part of the funds shall be used to the advantage of any single person or entity or be distributed to the members of the local section. In the event of the dissolution or final liquidation of the local section, its remaining net assets shall be distributed to such nonprofit corporations or associations as are exempt from Federal Income Tax under Section 501(c) of the Internal Revenue Code, as deemed appropriate by the AIHA Board of Directors.

Submitted By:

YUMA PACIFIC-SOUTHWEST SECTION

Date: March 30, 2016

By: 

Lawrence M. Gibbs, CIH, FAIHA
President, YUMA PACIFIC-SOUTHWEST SECTION

Approved by:

American Industrial Hygiene Association

Date: March 30, 2016

By:



_____, AIHA Board Designee